Woodward Public Library
Board Meeting Minutes
October 6, 2025

Attended by: Zane McGlade, Myrna Griffith, Dave Elliott, Jess Hass, Peggy Nieland, Kathy Butler.
Absent: David Brown (excused), Sandra Dickson. Guests: Mary Bustad, Jim Gough.

Meeting was called to order at 5:00 pm.

Kathy moved approval of the agenda, Jess 2nd, motion passed.

There were no comments from the guests.

Kathy moved approval of the minutes for both September 2nd and 23rd, Peggy 2nd, motion passed.

Myrna discussed our revenue this month, Dave made motion to approve the bills, Jess 2nd, motion passed.

Old Business: a) our library 1st visit went well and did make us more appreciative of our own library, our 2nd visit will be planned after talking with David, but tentatively Monday, October 27th; b) our holiday fundraisers will be a silent auction from Monday, November 24th until Saturday, December 6th which will also be the day we will hold our annual Christmas Cookie and Candy sale so they can purchase goodies and place one more bid on any of our auction items and will tie with Santa's visit; c) Myrna said that our tech person said not to upgrade to Windows 11, stating the reasons why, the Board agreed and will not upgrade at this time; d) Myrna will advertise again for a Family Services Librarian; e) Myrna has become frustrated with duties/responsibilities that she cannot complete with just 2 part-time people, she described the amount of work and hours volunteers do and provided information to prove her point. We need 2FTEs, Jim will bring it to the City Council; f) our neon sign has been a big positive a lot of good feedback it and the bulletin board project in the foyer. From the space assessment report, Myrna has redone the foyer with more bulletin board space and made it brighter, more colorful and inviting, will be doing something a little different with the windows décor, it was a little too much; g) still working on a date for our October library visit, maybe the 24th or 27th, Myrna needs to contact David; h) our Community Education is continuing; i) we can pay for Ancestry.com through the money we receive from our Clothes Bin, discussion on what we could do with the project, Jess made the motion to approve purchasing Ancestry.com, Zane 2nd, motion passed.

New Business: a) we need two volunteers to pass out candy on beggar's night from 6 to 8 pm, Kathy will pick up the candy; b) US Cellular hot spots are approximately $100 a piece, but we are getting them with a grant which will cost us about $24 per hot spot per month; c) our library visitor counter is broke and needs replacing or fixing, replacement is $500 or a little less; d) Myrna presented the Board with the 2026-2027 budget proposal and its possible variations.

Director's Report: a) written, information provided, Myrna will not be here 10/17, Kathy will cover for her; b) Snapshot, information provided; c) Who-Fi, information provided; d) Foundation, information provided for both September and October; e) Wowbrary, information provided.
Board Comments: for informational purposes, Kathy passed on to the Board about coming up the Library, doing cleaning and the time which it takes to do the cleaning.

Next meeting is Monday, November 3, 2025 at 5 pm.

Kathy moved to adjourn, Jess 2nd, motion passed at 6:32 pm.

Kathy Butler secretary
11/3/25