

Woodward Public Library
Board Meeting Agenda
January 3, 2022
5 p.m.

This meeting is open to the public.

Present: Sandra Dickson, Myrna Griffith, Dave Elliott, Sandy Seeman, Teresa Neal, Kathy Butler

Absent: Zane McGlade

1. Call to Order- Dave Elliott called meeting to order at 5:08pm
2. Approval of Agenda- Motion by to approve amended agenda by Sandy Seeman, second by Teresa Neal; approved
3. Public Comments/Guests-None
4. Approval of Minutes from meeting of Special Meeting November 4, 2021, Board Meeting December 6, 2021, Building Committee Meeting December 21, 2021, and Budget Workshop December 27, 2021.- Motion to approve by Sandra Dickson, second by Teresa Neal; approved
5. Approval of Bills- Motion to approve by Sandy Seeman, second by Sandra Dickson; approved
6. Election of Officers- Motion to elect Dave Elliott president by Sandy Seeman, second by Sandra Dickson; approved. Motion to elect Sandra Dickson vice-president by Sandy Seeman, second by Teresa Neal; approved
7. Old Business
 - a. New Grants

Dallas County Foundation Due February 1-Apply for grant money to help pay for a 3-D printer

Myrna Mayfield April 1- Apply for grant money to help with programming, and the Des Moines Register.
 - b. Accreditation
 1. Personnel Policy- Motion to approve the policy with changing evaluation of director done by president not vice-president was made by Sandy Seeman, second by Sandra Dickson; approved.
 2. Digital Sign policy-Motion to approve policy with the following changes: Beginning April 1st civic and non-profit organizations may apply to post on the digital sign and adding Library director to the approval as well as the Board of Trustees was made by Kathy Butler, second by Sandra Dickson; approved
 3. ADA-done; just need to input data
 4. Accreditation Work that is completed/what needs to be done-done; just need to input data. Due Feb. 28
 5. Strategic Plan-Send to Maryann Mori for her comments. Board will finalize and approve during the February meeting.
 - c. Approval of 2022-2023 Budget- Motion to approve budget as discussed in December made by Sandra Dickson, second by Kathy Butler; approved. Defend budget to Woodward City Council on Wednesday January 12th at 6:30 at City Hall.
8. New Business
 - a. Programs for 2022-Myrna presented the rules and goals of the 1st Annual Great Reading Challenge.
 - b. Friends Organizations-the pros and cons of a friends group was discussed. Table until February meeting when members may have more info.
 - c. New Board Members-Discussed applications for new board members. Board agreed that sample #2 will be posted on the website and social media as well as having paper copies available in the library when a new member is needed. The board will vet the applications and

recommend names to the mayor and city council. A motion was made by Sandy Seeman, second by Teresa Neal to send Pat Verripps name to the mayor to fill the vacancy we have now; approved

d. Library Street Signs- check with the city to see if we need their approval to add library signs. Will also check into the cost of the signs and where to post the signs.

9. Snapshot- Myrna will update the volunteer numbers

10. Reports

a. Director's Report-written report

b. Foundation Report

1. Foundation-no report

2. Library-written report

c. Petty Cash Report-written report

d. Committee Scheduling

Technology Committee -Meet January 12th at 10:00

Grant Committee- Kathy Butler will be part of the committee-a date will be determined.

Building Committee -canceled for this month

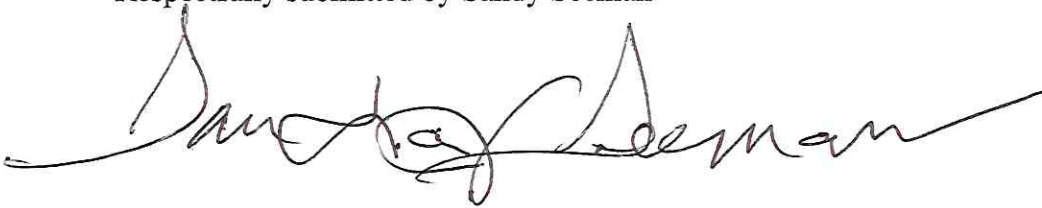
City Budget Work Session Wednesday, January 12 at 6:30pm

11. Board Comments-none

12. Next meeting Monday, February 7, 2022 at 5 p.m.

13. Adjourn- Motion to adjourn made by Sandy Seeman, second by Sandra Dickson; adjourned at 7:05pm

Respectfully submitted by Sandy Seeman

A handwritten signature in black ink, appearing to read "Sandy Seeman". The signature is fluid and cursive, with a long horizontal stroke extending to the right.