Woodward Public Library
Board Meeting Minutes
July 7, 2025

Attended by: Zańe McGlade, David Brown, Myrna Griffith, Dave Elliott, Sandra Dickson, Peggy Nieland, Kathy Butler. Absent: Jess Hass. Guests: Mary Bustad.

Meeting was called to order at 5:01 pm.

Peggy made motion to approve the agenda, Kathy 2nd, motion passed.

There were no comments from the public.

Zane officially took over the meeting as the new President.

Kathy moved the minutes, Dave 2nd, motion passed.

Approval of bills: Had two sets of bills, first one to close out 24/25 and second to start the new physical year, Dave moved approval of both bills, Sandra 2nd, motion passed.

Education: There is a Webinar, for the Board, August 6th at 6:30 pm, we need to participate in, "Time to Evaluate".

Old Business: Fundraiser – After expenses, we made $523.57 on our raffle; our July summer meal made us $407.02 and for August's meal we will have Beef Stroganoff with tossed salad and desserts provided by the Board members; the 141 Garage sale is August 1 and 2, with setup on July 28th. Family Services Librarian – interview fell through, so we have $9048 for the position, maybe use money to hire a cleaning person, castle cleaning at $65 an hour (2 hours-$130 x 52 weeks would be $6760), rodan cleaning (2x per week $996.67 per month, $9996.70 for 10 months). Questions of how will we be able to hire a family services librarian in the future is we use the money for cleaning. Several families have moved into town have asked for library programs. At this time, we will not continue looking for a family services library, Sandra will contact DMACC for assistance. We will table this discussion for next month.

New Business: Summer Reading – very good turnout and the kids enjoyed it a lot. City Credit Card – Myrna presented idea because of times when we need to order items on-line. Board agreed it would be beneficial, Sandra made the motion to approve, David 2nd, motion passed. Space Assess – Myrna showed the Board our new open sign. Our Library meeting room is also our storage space. If the public want to use this room, it doesn't look good, we need to talk about where we can store things. Don't need to decide today. Need ideas to pursue. Decluttering – Myrna would like to put some items with the 141 garage sale (shelves, easel, wreath posts, etc. Building Needs - Need to look at fixing or replacing the water fountain and look at replacing the carpet (3400 sq. ft). Suggested a big bottle machine, Dave will talk to the school on how they fix theirs. No real interest expressed in replacing the carpet at this time. Hot Spot Renewal – Quote renewal is $100 a month for our 4 hot spots. We would need Foundation money as this is not in our budget. Asked if there are any grant opportunities we could use?

Will table for next month. Ancestry Library – Pro Quest, a 12-month subscription is $1615 a year, libraries must go through them. Board says no. Will look at what else is available.

Director's Report: Written, Snapshot, Programming Report, Who-Fi Report, Foundation Report – information was provided for all.

Board Comments: Dave reported a Foundation meeting will be on Wednesday, anything we want brought forward?

Next meeting is Monday, August 4, 2025 at 5 pm.

Kathy made the motion to adjourn at 6:48 pm, Dave 2nd, motion passed.

Kathy Butler secretary
8/4/25