

Woodward Public Library

Board Meeting Agenda

May 2, 2022

4 p.m.

This meeting is open to the public.

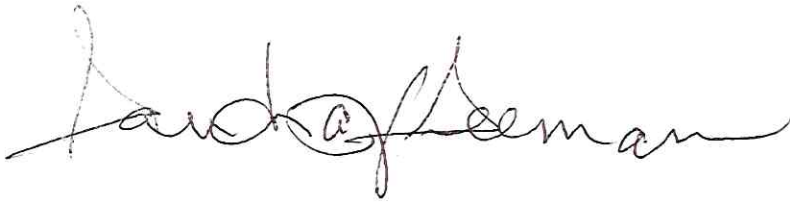
Present: Pat Verrips, Myrna Griffith, Teresa Neal, Dave Elliott, Sandy Seeman, Zane McGlade,  
Kathy Butler Absent: Sandra Dickson

1. Call to Order : Meeting called to order by Dave Elliott at 4:00pm
2. Approval of Agenda : Motion by Sandy Seeman, second by Pat Verrips to approve the agenda; motion approved
3. Public Comments/Guests: Mary Bustad
4. Approval of Minutes from meeting of April 4, 2022 Motion to approve minutes with corrections and as amended was made by Zane McGlade, second by Sandy Seeman; motion to approved
5. Approval of Bills: Motion to approve the bills was made by Zane McGlade, second by Sandy Seeman; motion approved
6. Education: "A Culture of Learning" was presented by Myrna
7. Old Business
  - a. Building Discussion  
First meeting with new committee: Thursday, May 26 at 5:00pm
  - b. Summer Lunches: Will held the second Monday of the month in June, July, August and September. The Library Foundation is responsible for the September luncheon. The Social Center has been reserved for the lunches, for the library from 10am to 2 pm. Menus will set soon.
  - c. Digital Sign—Finishing the project: Table until next month. Need to know the balance of the grant, and who will be the mason.
  - d. Policy and By-Laws
    1. By-Laws: Motion to approve the change to the By-Laws-section 3-keep the first Monday of the month, but exclude the time, was made by Teresa Neal, second by Zane McGlade; motion approved. Myrna will check with the state library to see if that is acceptable.
    2. Internet Use Policy: Motion was made by Zane McGlade to approve the Internet Use Policy, second by Sandy Seeman; motion approved
8. New Business
  - a. Budget Overages Preparing for City Budget Amendment: Report by Myrna of changes to the budget to reflect grant money received.
  - b. Hiring Youth Services Person: One applicant; Dave Elliott and Pat Verrips will review the application.  
Scheduling for discussing applicants: The interview will be Monday, May 23rd at 1:00pm.
  - c. House keeping: It was decided to use the STEM robots for early outs in the fall with the teen group.
  - d. Volunteers hours openings for May, June, July: Kathy Butler will take the Saturdays. Other days will be filled as people know their summer schedules
9. Snapshot: Report
10. Reports
  - a. Director's Report: Report
  - b. Foundation Report
    1. Foundation: Report
    2. Library: Report
  - c. Petty Cash Report: Report

11. Board Comments: Library Foundation had a meeting on April 26<sup>th</sup>. Two board members resigned

12. Next meeting Monday, June 6, 2022 at 4 p.m.

13. Adjourn: Motion to adjourn was made by Sandy Seeman, second by Pat Verrips, motion approved. Meeting adjourned at 5:20pm

A handwritten signature in cursive script, reading "Sandy Seeman". The signature is written in dark ink on a white background.