

Woodward Public Library
Board Meeting Minutes
January 3, 2023

Attended by: Dave Elliott (@ 4:20), Sandra Dickson, Myrna Griffith, Pat Verrips, Maureen Tiernan, Kathy Butler. Absent: Linda Neville. Guests: Mary Bustad.

Meeting was called to order at 4:05 pm.

Approval of the agenda, motion was made by Kathy and 2nd by Maureen, motion passed.

There were no public comments.

Kathy moved to approve the minutes from November 7 and December 5, Maureen 2nd, motion passed.

Education, Myrna discussed as part of the Five primary responsibilities of the Board, "Planning for the Library Future". Each issue of "Money, Building, Programing and Strategic Planning" was discussed.

Reports, Iowa Enrich - \$1387.57, we would like to purchase puppets; holiday fundraiser - \$812.36, what else to do with money? Once a year the Dallas County Board of Supervisors and the DCLA meet, we received through them \$13,000 for our budget. Our weeding of materials, info provided, what do we do with our audio books and DVDs? Do we sell them or give them away? Was agreed by concise to sell for \$1 each, if they don't sell, give away to other libraries for free. Myrna Mayfield Grant was not discussed at this time.

Bills/Budget, For the last 2-3 months, Myrna has tried to keep us on budget (info provided), discussed areas which we are over-budget half way through the year. Kathy moved the bills, Sandra 2nd, motion passed.

Review of our Strategic Plan, this was approved for our accreditation, info provided.

For our proposed fundraiser of having a clothes bin recycling program, we would need to decide where to put them; it averages 70 cents per pound, for an average of \$50 - \$250 a month; concerns were raised about possible complaints if placed on main street, was decided to put it on the city council agenda and discuss it with them first.

Myrna Mayfield Grant, more money for the programs or another project? Other grants, Dallas County Grant due 2/1 and Bock Family Foundation Grant, due 3/1. Was decided to not do the Dallas County this year and table the Bock Family Foundation Grant.

PALS, info provided; Kathy made motion to approve, Pat 2nd, motion passed

Newsletter, Myrna not sure where we are at, Kathy will type out the minutes taken from our committee meeting and get them out. Discussion about available links to city council, school, churches. The

Foundation puts one out, discussion of running with them or separately. Have our own, table this for a month and see what we can do.

New Business, Overdue Policy & Hotspots (info provided), Myrna went through the policy and then explained the problem that a couple of times getting them back. Need to rework the policy, will table for one month to change policy.

Snapshot, info provided.

Director's report, info provided. No Foundation report this month. Petty cash, info provided.

No Board comments.

Next meeting is Monday, February 6, 2023 at 4pm.

Kathy made motion to adjourn at 5:52 pm, Sandra 2nd, motion passed.

Kathy Butler, secretary