

Woodward Public Library
Board Meeting Minutes
September 2, 2025

Attended by: Sandra Dickson, Myrna Griffith, Dave Elliott (by phone), David Brown, Peggy Nieland, Kathy Butler. Absent: Zane McGlade. Guests: Mary Bustad.

Meeting was called to order at 5:03 pm.

Sandra moved for approval of the agenda, Kathy 2nd, motion passed.

No comments from guests.

Kathy moved the minutes, Sandra 2nd, motion passed.

Bills: Myrna discussed purchases. Sandra moved for approval of bills, Kathy 2nd, motion passed.

Education: Open meetings and records: compliance is the law (a 58-minute presentation). Library Law IA Code 21.1: Open meetings, open records (a 21-minute presentation).

Old Business: a) Myrna will not be attending the conference. b) Sandra brought forward ideas for the curb view of the Library, also the clothing drop box, yard area on south side of the building which the city has ear-marked with plans we are not aware of, Myrna will check with city hall for more information. The Board would like to see some examples of page 7, would like to paint the foyer and have suggested changes to the window front, needs to be less and maybe more like a store front look. c) Myrna will be prepping for accreditation and will need some help. d) take this item off the agenda as we have another year on our copier rental. e) with our community education we need to have a Board member here per our policy to cover after Library hours classes.

New Business: a) Myrna wishes to continue our visits to other libraries to keep communication and ideas moving. Once a month for the months of September, October and November. Myrna handed out list of proposed visits, September-Slater, Huxley and Roland; October-Panora, Guthrie Center and Stuart; November-Earlham and Winterset. b) Myrna presented data for the library usage on Tuesday and Thursday evenings for August.

Director's Report: Written report, Snapshot, Annual Report and Foundation Report-information provided. The TV and TV stand is setup and in the Library.

No Board comments.

Next meeting is October 6, 2025 at 5 pm.

Kathy moved to adjourn at 5:52 pm, David 2nd, motion passed.