

Woodward Public Library
Board Meeting Minutes
January 6, 2025

Attended by: Dave Elliott, Myrna Griffith, Sandra Dickson, Peggy Nieland, David Brown, Zane McGlade, Kathy Butler. Jess Hass by phone. Guests: Mary Bustad.

Meeting was called to order at 5:05 pm.

Sandra moved to approve the agenda, Zane 2nd, motion passed.

There were no comments from guests.

Kathy moved the minutes of December 2, 2024, Sandra 2nd, motion passed.

Sandra moved to approve the bill, Zane 2nd, motion passed.

Education, we discussed capital improvements, improvements to the infrastructure, new building/improve present building.

There has been a request to post the Library Board Meeting Agenda on line. Presently we physically post the agenda at the Library and in the Post Office.

Unfinished Business, a) Our Christmas fundraisers – the T-shirts only made \$18.95 as we only sold a dozen. Kathy received some feedback that what we printed on them was a little juvenile. Our cookie/candy sale made \$250, as we had to re-schedule due to weather, we didn't have a lot of time reorganize and we had a lot of competition this year. b) We will start our committee meetings in February and be more diligent in our efforts. So far Sandra and Kathy have volunteered to be on the fundraising committee. c) David will be presenting a proposal to his boss about helping with our community education classes. d) The city budget meeting is Tuesday, January 14th at 6 pm.

Ongoing Business, Space Management, Myrna has talked with other libraries, attended a webinar and discussed what three other particular libraries (Prairie City, Slater and Jefferson) have done. We cannot afford a feasibility study. Myrna will keep weeding our collection, keep utilizing the space we have to the best of her ability and look at doing a community survey. Discussion of the possibility of buying the flower shop next door. Four years ago we did a needs assessment, they stated where we should be by 2040.

New Business, Consideration of a community survey, it was decided to put it on the next month agenda, if we are going to do it, it must be done right and thoroughly so we can get as much information as possible. Must make sure the questions are written correctly. Send them out by bulk mail, if we talk to people in person, we must keep to a written script.

Director's Report, Snapshot-information provided. Programing Report-on Friday at 1pm, Bootlegging in Iowa will be presented. Who-Fi-information provided.

Board Comments, The Reading Challenge starts this month. Questions were asked about the Adventure ticket program; they are still looking for a provider.

Next meeting will be Monday, February 3, 2025 at 5 pm.

Kathy moved to adjourn, Peggy 2nd, motion passed as 6:10 pm.

Kathy Butler Secretary

Woodward Public Library
Board Meeting Agenda (Special)
January 28, 2025

Attended by: Dave Elliott, Peggy Nieland, Myrna Griffith, Sandra Dickson, Kathy Butler and David Brown (by phone). Absent: Jess Hass, Zane McGlade. No guests.

Meeting was called to order at 4:05 pm.

Kathy made the motion to approve the agenda, Peggy 2nd, motion passed.

No public comments.

The Board looked at the information/budget that they received from the City Council today. After discussion Sandra made the motion, David 2nd to accept the City's budget proposal C, motion passed.

Our next meeting will be Monday, February 3, 2025 at 5 pm.

Kathy moved to adjourn at 4:18 pm, David 2nd, motion passed.

Kathy Butler Secretary

Community Education Committee Report

The committee met twice last month. We have developed a list of classes we would like to offer the community. We are presently talking to potential instructors. We are also, in the process of putting together a schedule and a catalog of offerings. It is our desire to have the final items in place by the end of February so we can get the catalog to the public. We would like to offer our first classes in the months of April and May.

