

PUBLIC PARTICIPATION POLICY

The Woodward Public Library Board of Trustees values input and endeavors to create an atmosphere where board members and members of the public can attend to business efficiently and fairly with full participation.

- A. Members of the public have the right to attend library board meetings, subject to certain conditions and limitations.
- B. The meeting space will, to the extent possible, be arranged so that all interested persons can observe the meeting and hear all discussions and votes.
- C. All board members, city staff, and members of the public should speak one at a time in a civil and courteous manner in order to be heard by all persons in attendance.
- D. All cell phones or other communication devices should be silenced during library board meetings. No one should take a voice phone call during a meeting without first leaving the meeting room.
- E. Anyone wishing to present at a board meeting may be limited up to three (3) minutes to address the board.

The Library Board will listen to your presentation and may ask questions for clarification. It should be noted that this is a time for listening, not uncontrolled debate. If there is a need for response from the board, it should come at a later time when the board has had time to deliberate the issue, to seek more information, or to take recommendations from the director.

It is important to note that a Library Board meeting is a meeting conducted in public, not a public meeting. In other words, the public, and possibly media representatives, are there to watch the board work, not to participate in the board meeting.

Revised and Approved June 5, 2023